

AGENDA ITEM SUBMISSION FORM

Proposal

I move that a policy be established regarding requests for information from Central Office including registration applications and photos.

Add RR 4.P. Copies of pictures, applications or other documents that contain information other than the requesting member's personal information will not be provided without first having a written request submitted for review and approved by the board of directors. These reviews will occur at the next regularly scheduled meeting.

Reasons

Providing members with personal information regarding other members or non-member customers of NPGA created concern regarding people's privacy. These requests also require the time of the Business Manager to collect and process the request as well as the use of NPGA resources (copier, mailing etc). Requiring a written request allows NPGA to review the types of documents and purpose of request to determine if there is grounds to release them.

Advantages

Provides more reassurance as to the security of personal information within the organization.

Disadvantages

Less access for members to do historical searches.

Financial Implications

Submitted by
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