

AGENDA ITEM SUBMISSION FORM

Proposal

I move that the Certification Committee be eliminated and Breed Standard Committee assumes tasks previously addressed by the Certification Committee. Changes to governing documents as follows:

RR 8.G

The Breed Standard Committee shall receive recommendations from the general membership and/or the Board for consideration for addition, deletion, or change to the Breed Standard. The committee shall then make recommendations for Board approval. Changes to the Breed Standard shall require a 2/3 vote of approval by the Board. *The committee shall also perform the roll of a Certification Committee and review pictures of any animals, at the request of the Business Manager, to determine if they will be accepted for registration.*

Breed Standard, Section 8:

“Goats showing traits which are listed as disqualifying in NPGAs Guidelines for Judging Pygmy Goats shall be ineligible for registration: however, registration shall not be an indication that a goat does not possess disqualifying faults. Registration applications submitted to NPGA for animals which are believed by NPGA to have disqualifying traits or non-conforming to color/pattern will, at the request of the Business Manager, be referred to the Certification and/or Breed Standard Committee to determine whether or not they will be accepted for registration. In this event, the Business Manager will notify the owner that the application is being forwarded to the Certification/Breed Standard Committee for a decision. If additional photos

RR 4.J.

“Applications for animals, which, in the opinion of the Business Manager, call into question the requirements of the Breed Standard, will be referred to the Certification and/or Breed Standard committees for resolution on whether or not they will be accepted for registration. This procedure is outlined in the Breed Standard, Section 8.”

Business Manager job description:

REMOVE-

• Selects a committee of NPGA members knowledgeable about Breed requirements and leads the committee in performing the following tasks:

Certification

- a. Identifies animals with questionable registration eligibility.
- b. Prepares photos and limited information on goat in question to be submitted to committee.
- c. Polls committee members on eligibility of said animal. Use of email is encouraged, but hard copy mail may also be utilized.
- d. Notifies applicant of Committee's decision.

- e. Maintains records on all animals reviewed
- f. Reports twice yearly to the board on how many animals have been processed and passed or failed.

ADD: Identifies animals with questionable registration eligibility and prepares photos and limited information on goat in question to be submitted to the appropriate committee within one week of receipt of application. Notifies applicant of the committee's decision. Maintains records of all animals reviewed and reports to the board how many animals have been processed and the outcomes (pass/fail) twice yearly.

Business Manager job description:

Progeny

- a. Answers questions and provides information on the progeny process.
- b. Issues number, logs and mails application form upon receipt of payment of fees.
- c. Reviews each set of completed applications for omissions, or possible problems. Advises owner of any problems encountered.
- d. Upon receipt of all required forms, prepares photos and limited information on each goat for review by *appropriate* committee.

Remove:

- e. Polls committee members on eligibility of said animal. Use of email is encouraged, but hard copy mail may also be utilized.
- f. Notifies applicant of Committee's decision.
- g. Maintains records on all animals reviewed.
- h. Reports twice yearly to the board on how many animals have been processed and passed or failed.

Breed Standard job description:

Add:

- 5. Receives and reviews photos of animals with questionable registration eligibility as referred to the committee by the Business Manager.
 - a. Distributes photos to committee members for review.
 - b. Polls committee member on the eligibility of animals submitted. Keeps written record of the outcome of the vote and forwards a copy to Central Office to keep on file.
 - c. Requests additional pictures from the owner if deemed necessary.
 - d. Notifies the Business Manager of the committee's decision for issuance of Registration Certificate within 2 weeks of receipt of picture/information, unless additional pictures are requested.

OR

Form a new standing committee for Certification/Progeny Committee. Changes to governing documents as follows:

Business Manager job description:

REMOVE-

• Selects a committee of NPGA members knowledgeable about Breed requirements and leads the committee in performing the following tasks:

Certification

- a. Identifies animals with questionable registration eligibility.
- b. Prepares photos and limited information on goat in question to be submitted to committee.
- c. Polls committee members on eligibility of said animal. Use of email is encouraged, but hard copy mail may also be utilized.
- d. Notifies applicant of Committee's decision.
- e. Maintains records on all animals reviewed
- f. Reports twice yearly to the board on how many animals have been processed and passed or failed.

ADD: Identifies animals with questionable registration eligibility and prepares photos and limited information on goat in question to be submitted to the appropriate committee. Notifies applicant of the committee's decision. Maintains records of all animals reviewed and reports to the board how many animals have been processed and the outcomes (pass/fail) twice yearly.

Business Manager job description:

Progeny

- a. Answers questions and provides information on the progeny process.
- b. Issues number, logs and mails application form upon receipt of payment of fees.
- c. Reviews each set of completed applications for omissions, or possible problems. Advises owner of any problems encountered.
- d. Upon receipt of all required forms, prepares photos and limited information on each goat for review by *appropriate* committee.

Remove:

- e. Polls committee members on eligibility of said animal. Use of email is encouraged, but hard copy mail may also be utilized.
- f. Notifies applicant of Committee's decision.
- g. Maintains records on all animals reviewed.
- h. Reports twice yearly to the board on how many animals have been processed and passed or failed.

RR 8. (add) M.

6. The Certification/Progeny shall receive and review photos of animals with questionable registration eligibility as referred to the committee by the Business Manager or submitted for the progeny process. Committee members will be polled on the eligibility of animals submitted and notifies the Business Manager of the decision. Applicants will be accepted by a majority vote of the committee. The purpose of the committee is to enforce the Breed Standard and NPGA's policies, not to debate or make recommendations on Breed Standard revision.

New-

Certification Committee Chair Job Description:

1. Receives photos of animals with questionable registration eligibility as referred to the committee by the Business Manager.
2. Distributes photos to committee members for review.
3. Polls committee members on the eligibility of animals submitted.
4. Keeps written record of the outcome of the vote and forwards a copy to Central Office to keep on file.
5. Requests additional pictures from the owner if deemed necessary.
6. Notifies the Business Manager of the committee's decision for issuance of Registration Certificate within 2 weeks of receipt of picture/information, unless additional pictures are requested.

Reasons

The Certification Committee is not currently a standing committee that is outlined in governing documents. Two options are presented here to rectify the current situation. Transferring the responsibilities to the Breed Standard Committee, would have a committee that should be experts on the Breed Standard ruling on questionable animals. The Breed Standard reviews recommendations from members and the Board and makes recommendations on changes in policy. By assigning the review of the questionable applications and progeny to the Breed Standard committee, they will also be tasked with upholding current policy.

Creating another standing committee for Certification will allow these tasks to be carried out by a committee that will also need to be experts in the breed standard but the sole responsibility would be to evaluate an animals to determine if it meets current breed standard. This would create a checks/balance for the breed standard (similar to the separation of the US branches of government). This committee's sole task would be to uphold NPGAs current policy. In selecting committee members this should be made very clear, that they are not tasked to reform or make new policy. To ensure that the committee members are well versed on the Breed Standard, NPGA may consider

requiring or offering potential members to go through the Judges Clinic as a review of breed standard.

Either option removes some of the tasks of directing a committee and being directly involved with the decision from the Business Manager. The Business Manager would still be the first contact and would continue to need to evaluate the animals and make a determination of what animals would be forwarded the committee.

Advantages

Keeps NPGA in line with its governing documents as well as outlines the tasks/duties and policies of the Certification/Progeny Committee. It also eliminates the supervisory task from the Business Manager.

Disadvantages

None

Financial Implications

None

Submitted by:

Seiler