

**National Pygmy Goat Association Board of Directors Meeting  
January 12-13, 2019, Phoenix, Arizona**

Saturday, January 12, 2019

The meeting was called to order at 8:06 am by President Donna Staley.

Directors present: Tracy Carter, Debbie Chew, Jane Coneybeer, Denise Fraser, Lynda Gredin, Kathy Griffiths, Sheryl Howard, Chad Hudson, Sharon Irving, Michele Neckermann, Cheryl Rogers, Lisa Salmi, Susan Seiler, Linda Shipley, Donna Staley, and Diana Woodward. Business Manager Dori Lowell was present as well as several NPGA members in attendance.

### **Officer Reports**

**President:** President Staley notified the board she would be resigning the board as of January 31, 2019.

**Vice-President:** No report.

**Secretary:** No report.

**Treasurer:** Treasurer Shipley asked if there were any immediate questions regarding finances, and reminded the board that the budget will be discussed later in the meeting.

**Approval of Minutes:** June 2018 minutes were corrected to show Lisa Salmi was appointed the Publications Chair, not an interim, and unanimously approved.

**Approval of Agenda:** The Board unanimously approved the January 2019 agenda.

### **Election of 2019 Officers**

**President** - Lynda Gredin was elected.

**Vice President** - Sue Seiler was nominated by Donna Staley. Chad Hudson was nominated by Denise Fraser. Sue Seiler was elected.

**Secretary** - Denise Fraser was elected.

**Treasurer** - Linda Shipley was elected.

(The Board recessed while the newly-elected officers took their positions in the boardroom. Meeting resumed at 8:45 a.m.)

### **Central Office Report**

Business manager Dori Lowell reported the Report of Awards Coordinator resigned her position effective October 1, 2018. Under the direction of President Staley, Dori has been handling the ROAs until the position could be advertised and filled.

Dori was tasked with modifying the back of registration papers to allow more room for judges' signatures. More lines are needed, especially with addition of one-third leg towards a win at youth or limited shows for wethers.

A member recently called the business office requesting email addresses of some members. At this time the business office supplies membership rosters in pdf format to members as well regional mailing labels that are available for purchase. The board agreed that phone numbers, email addresses, or other personal info will not be released except by the two current methods referenced above.

Dori requested a larger storage space for document retention. Currently hard copies of all documents, including registration applications, are being kept in storage boxes and there is a need to rent a larger storage unit. Dori does not feel with the current operating system, any type of online registration is feasible. She also said adding an additional step of scanning incoming registrations or documents to a hard drive would be too labor intensive. The following motion was passed.

**MOTION 2019-1**

**Griffiths/Seiler**

**Passed 14-1**

I move that a 10x10 storage unit be rented for storage of archival items at a cost of \$188 per month.

YES: Chew, Coneybeer, Fraser, Griffiths, Howard, Hudson, Irving, Michele, Rogers, Salmi, Seiler, Shipley, Staley, Woodward. NO: Carter

The Central office report was unanimously received.

**COMMITTEE REPORTS**

**CERTIFICATION COMMITTEE**

The Certification Committee report was unanimously received.

**BREED STANDARD COMMITTEE**

Interim chair, Elaine Krieg, DVM, has been working on identifying mismarks/random markings on goats, as well as a fault matrix for undesirable markings.

The Breed Standard Committee report was unanimously received.

**HEALTH, EDUCATION, and RESEARCH**

The HER report was unanimously received.

**JUDGES TRAINING COMMITTEE**

Linda Colville, reports the website and judges' portal is up-to-date, as well the showmanship and judging manual. She continues to update judges with their Con Ed points, and her committee is working on the yearly quiz. Linda has submitted a current Income and Expense spreadsheet to Dori for 2018.

Manny Antonacci, Region 1, passed his exam and became a new judge at the June convention in Ohio. One lifetime judge, Gail DeGough, has been removed from the judging roster per her request.

The JTC report was unanimously received

**JTC CLINICIAN**, April Seiler, continues to work to improve the Judging Clinic offered to all candidates. The PowerPoint presentation has been reviewed and updated, including more pictures of faults of varying degrees which offers candidates more opportunities to make comparisons and provide reasons. Con Ed judges are no longer participating in the clinic in order to provide candidates with more consistency in their training.

April spoke to the difficulty of acquiring sufficient animals/handlers to cover both clinic and test. She also expressed gratitude for the help she has received and asked for suggestions or other input. She has created a clinic survey and is awaiting responses to it.

The position of JTC Clinician was previously approved by the Board (RR 10.C); but as April has been using volunteers to date, the position has not been filled. She suggests filling the position with one person who would then be consistent from year to year and also be able to fill in if the Clinician is unavailable. She asks for the position to be compensated as outlined in her motion. (2019-2)

Because of the changeover of members of the JTC, she also asks the Board to consider creating the position of facilitator to help with organize and streamline the organization of and selection for the Judges Exam. This would help with continuity.

Discussion ensued about the logistics of holding a JE regarding changing the location and/or time of the judging exam. April will head an ad hoc committee to explore this option.

The NPGA Clinician Report was unanimously received.

(Recess 10 am to 10:15 am)

## **PUBLIC RELATIONS**

Tracy Carter, chair, reports new NPGA banners have been designed to be distributed to regional directors as budget allows. She will also take possession of stale NPGA merchandise at Boise convention to use as PR materials. The Public Relations report was unanimously received.

## **PUBLICATIONS**

Lisa Salmi, chair, is looking for help finding regional members to fill a few remaining vacancies on her committee. The Publications report was unanimously received.

## **YOUTH**

The Youth Committee report was unanimously received.

## **COMPLIANCE**

Joyce Hubbard, interim chair, reported one compliance hearing due to be heard during tomorrow's agenda. The Compliance report was unanimously received.

## **AFFILIATED CLUBS**

The Affiliated Clubs report was unanimously received.

## **SHOW COORDINATOR**

The Show Coordinator report was unanimously received.

## **REPORT OF AWARDS**

Dori notes there are a large number of mistakes being made on the ROAs, mostly failure to complete paperwork properly. She also mentioned the need to return the ROAs promptly so all certificates can be mailed out together and save postage. April Seiler agreed to write a Memo article describing show chair/judges' portion of the ROA.

See Central Office report

## **ELECTIONS**

The Elections report was unanimously received.

## **DEPARTMENT REPORTS**

### **MEMO**

The MEMO report was unanimously received.

### **WEBMASTER**

The Webmaster report was unanimously received.

### **MERCHANDISE**

There have been no applicants for the merchandise position as yet and current coordinator, Becky Adams, is willing to continue on in the position if it can be shared with another person locally. Becky will inform the board of any updates.

Becky and treasurer, Linda Shipley, will meet to agree on outdated inventory to sell at a reduced cost.

The board approved Becky's offer to take NPGA merchandise to convention in Boise and authorized her to arrange a vendor table for NPGA. Diana Woodward serves on the Convention committee and said she will take care of the cost of the vendor space and the table. The remaining outdated inventory will be distributed to the PR chair and directors at the end of Convention to be used for PR.

The Merchandise report was unanimously received.

### **OLD BUSINESS**

## **AD HOC COMMITTEE - COPYRIGHT**

Lisa Salmi will take over as chair and have a report in June.

## **AD HOC COMMITTEE REPORT DRUG - TESTING**

Sharon Irving and Sheryl Howard gave an update, with a follow-up in June.

(Recess 12:30 pm to 1:40 pm)

## **CLOSED SESSION**

### **APPOINTMENT OF POSITIONS**

#### **Judges Training Committee**

Linda Colville

Carol Hepner

Rebecca Doughty

With the approval of the board, President Gredin appointed Carol Hepner.

#### **Breed Standard Chair**

Elaine Krieg, DVM (interim chair)

Shanna Breeding

With the approval of the board, President Gredin appointed Elaine Krieg, DVM.

#### **Compliance Chair**

Fran Bishop

Shanna Breeding

With the approval of the board, President Gredin appointed Fran Bishop.

#### **Report of Awards Coordinator**

Matt Burton

Shanna Breeding

Eva Morgan

With the approval of the board, President Gredin appointed Shanna Breeding.

## **OPEN SESSION**

### **NEW BUSINESS**

#### **A. Judges Candidates/judging clinic Gredin/Neckermann Withdrawn**

New judge's candidates are required to complete the official two-day judging Clinic immediately prior to taking the judges exam. Prior judges have the option to attend or not.

#### **B. Livescan of volunteers**

**Fraser**

**Ad Hoc Committee Formed**

All volunteers, agents, and/or others working on behalf of NPGA are required to submit a recent Livescan to the Business Manager on a biannual basis.

**MOTION 2019-2**

**Carter/Salmi**

**Passed 14-1**

I move RR 4.O.1-3 be changed as follows:

Travel reimbursement

(1) Reimbursement of Directors (for both annual Board meetings); JTC members, and NPGA Clinician and **Assistant Clinician** (for the annual Convention) will be reimbursed as follows (12-12, 17-16):

(a) Air Travel

(i) Airfare must be purchased at least 21 days in advance at the lowest available fare, including a Saturday night stay if required for lowest available fare.

(b) Vehicle Travel

(i) Car expense will be reimbursed at the current cents per mile rate in the Federal Travel Regulations, not to exceed the verified lowest airfare had air travel been utilized. (01-11, 01-16, 04-19, 09-11, 11-10, 12-11)

(2) Stipend for Directors, JTC, and the NPGA Clinician and **Assistant Clinician**, will be handled as follows: Directors will receive \$100 for each Board meeting; JTC members, and chairperson and the NPGA Clinician and Assistant Clinician will receive \$100 for the annual Convention. No more than one \$100 stipend will be paid to any person at the National Convention. (01-11, 02-02, 02-05, 03-04, 04-16, 06-06, 06-14, 08-01, 11-10, 12-12, 17-16)

To receive stipend and reimbursement for transportation expenses, directors, JTC members, must attend the entire meeting, JE or Judging Clinic, as appropriate, and specifically until 5 p.m. on the second day, unless adjourned earlier. Extenuating circumstances will be dealt with on an individual basis by the executive committee. (94-9, 94-25, 94-27, 99-13, 01-11, 02-02, 08-01, 11-10, 12-12, 17-16)

YES: Carter, Chew, Coneybeer, Fraser, Griffiths, Howard, Hudson, Irving, Neckermann, Rogers, Salmi, Seiler, Shipley, Staley. NO: Woodward

**MOTION 2019-3**

**Fraser/Neckermann**

**Passed 15-0**

I move to change the first sentence of NPGA Show Rules, G.1 from "In a Doe or Buck Show, if the Senior Champion is named Grand Champion there must be at least 20/10 does/bucks in the show (12/10 for youth shows), 8/5 of these must be in the Senior division (**6/5 for youth shows**).

to "In a Doe or Buck Show, if the Senior Champion is named Grand Champion there must be at least 20/10 does/bucks in the show (12/10 for youth shows), 8/5 of these must be in the Senior division (**6/4 for youth shows**)."

YES: Carter, Chew, Coneybeer, Fraser, Griffiths, Howard, Hudson, Irving, Michele, Rogers, Salmi, Seiler, Shipley, Staley, Woodward. NO: None

D. See JTC report above

**MOTION 2019-4**

**Hudson/Chew**

**Passed 15-0**

I move the Secretary job description Item 4 be changed from:

“Prepares minutes and sends those drafts of minutes to other members of the Executive Committee for review within **sixty** days of the previous Boards meeting. Upon approval by the Executive Committee, copies of the complete version will be sent to all Directors for approval. Directors will be given 7 days to provide input. Upon approval by the majority of the Board members, copies of the published version will be sent to all committee chairs, the Memo Editor for publication, and the Webmaster for posting on NPGA’s website.”

To: Prepares minutes and sends those drafts of minutes to other members of the Executive Committee for review within **15** days of the previous Boards meeting. Upon approval by the Executive Committee, copies of the complete version will be sent to all Directors for approval. Directors will be given 7 days to provide input. Upon approval by the majority of the Board members, copies of the published version will be sent to all committee chairs, the Memo Editor for publication, and the Webmaster for posting on NPGA’s website.”

YES: Carter, Chew, Coneybeer, Fraser, Griffiths, Howard, Hudson, Irving, Michele, Rogers, Salmi, Seiler, Shipley, Staley, Woodward. NO: None

**MOTION 2019-5**

**Hudson/Shipley**

**Passed 15-0**

I move the following motion be published in the next Memo to fulfill the obligation of Bylaws Section 6.2.

“I move that the second sentence of Section 9.4 of the NPGA Bylaws be changed from:

The Business Manager shall draw up a document entitled Rules and Regulations of the National Pygmy Goat Association, of all adopted motions, resolutions, and other formulations of the NPGA policy and procedures adopted during the period from October 31, 1975 to October 31, 1977. In October of each year thereafter, the Business Manager shall prepare a record of board action passed during the year, and this record be reviewed by a special committee whose responsibility it will be to incorporate that record into the Rules and Regulations of the National Pygmy Goat Association, Inc. The Business Manager may request a member of the Board to prepare the Rules and Regulations of the NPGA.

TO: The Business Manager shall draw up a document entitled Rules and Regulations of the National Pygmy Goat Association, of all adopted motions, resolutions, and other formulations of the NPGA policy and procedures adopted during the period from October 31, 1975 to October 31, 1977. Thereafter, the Secretary of the NPGA will prepare a record of board action after each Board meeting and make any necessary updates or changes to Bylaws, Rules and

Regulations, Show Rules, Motions, Motion Index, Job Descriptions, and Articles of Incorporation.”

YES: Carter, Chew, Coneybeer, Fraser, Griffiths, Howard, Hudson, Irving, Neckermann, Rogers, Salmi, Seiler, Shipley, Staley, Woodward. NO: None

**Ohio State Fair Show Sanction Irving/Howard Withdrawn**  
Temporary Waiver of Sanction Fees for the Ohio State Fair Open Pygmy Goat Shows

**Director’s Residency Requirement Ad Hoc Committee Report Withdrawn**

I move that Bylaws, Article IV: Qualifications Directors and Officers, Section 4.1: Number and Qualifications of Directors be amended as follows:

FROM: The authorized number of Directors of the Association shall be 16; however, the number may be changed by an amendment to this section by the vote or written proxy of a majority of the members in good standing voting on this amendment. Ballots must be provided only to all members in good standing in the candidate’s region. Directors must be members of the Association and must reside in the region in which they are nominated at the time of the nomination. Residence is to be defined as the primary residence and verified by a driver’s license or State ID car. (06-20)

TO: The authorized number of Directors of the Association shall be 16; however, the number may be changed by an amendment to this section by the vote or written proxy of a majority of the members in good standing voting on this amendment. Ballots must be provided only to all members in good standing in the candidate’s region. Directors must be members of the Association and must PHYSICALLY reside in the region they are elected to represent for at least 11 months per calendar year. If at any time during their elected term, a director does not meet this requirement they must notify the NPGA Board of Directors and resign from the NPGA Board. Proof of residency will be in the form of an affidavit of residency that can be filled out by any prospective or current director, that they PHYSICALLY reside in their elected region for 11 months of time each year.

Ad Hoc Committee Kress, Hudson, Gredin, Lowell, Struthers

Meeting Adjourned at 5 pm, January 12, 2019



**National Pygmy Goat Association Board of Directors Meeting  
January 12-13, 2019, Phoenix, Arizona**

Sunday, January 13, 2019

The meeting was called to order at 9:00 am by President Lynda Gredin.

Board members discussed a change of venue for the January 2020 board meeting. Debbie Chew was appointed Chair of an Ad Hoc Committee to research different venues and report at the June Meeting. Board members will assist with researching their airfares to each of the suggested venues.

**CLOSED SESSION**

Open Session resumed at 9:45 am

Annual contracts were approved for the Office Manager, Memo Editor and Webmaster. No contract was approved for Merchandise Chair as Linda Shipley and Becky Adams are exploring job sharing for that position.

**Approval of the 2019 Budget**

Linda Shipley, treasurer, reported that overall financials have been improving over previous years. Expenses were lower than projected in the January 2018 budget. Income was up in 2018, mostly due to an upswing in memberships in the last two quarters of the year.

Business manager Dori Lowell and Treasurer Linda Shipley presented a proposed 2019 budget for Board review and approval.

After a lengthy discussion, the Expense items were adjusted to include the approved 5% increase to the Business Manager's salary, the additional expense of a larger storage unit (Motion 2019-1) and a few additional minor changes.

The Income budget was changed to increase Merchandise Sales to \$6500 and MEMO advertising to \$3000. The proposed 2019 NPGA Budget was adjusted with the changes and unanimously approved.

Recess until 1:23 pm

**CLOSED SESSION**

Open Session resumed at 4 pm

**Elections & Ballots**

**Ad Hoc Committee Report**

**Withdrawn**

Add to Rules and Regulations 12.B

1. All ballots will be prepared and mailed from the Central Office by September 15th to be returned postmarked by October 15th. Ballots returned after the deadline will not be counted.
2. In order to receive a ballot and vote in an NPGA election for regional director and/or vacancy director a member must be a member for ONE full calendar year prior to voting. A new member will be allowed to vote after the new calendar year has passed. Any new member/members must wait until the next full year for all of that year to pass then will be allowed vote in next year election.

Approved by Ad Hoc committee members Gredin, Hudson, Kress, and Struthers. Not approved Shults, Lowell

**MOTION 2019-6**

**Irving/Howard**

**Passed 15-0**

I move to adjourn the meeting.

YES: Carter, Chew, Coneybeer, Griffiths, Howard, Hudson, Irving, Neckermann, Rogers, Salmi, Seiler, Shipley, Staley, Woodward. NO: None ABSENT: Fraser