



National Pygmy Goat Association
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AGENDA ITEM NB C

Proposal

I move that Rules and Regulations, paragraph 9.F be amended as follows:

Current: "Records. All submitted material by the parties (complaints, responses, other documentation, witness statements, etc.) and any written material generated by the NPGA *may* be filed in a sealed folder and stored in a suitable repository at the Central Office." (emphasis added)

Amendment Proposed: "Records. All submitted material by the parties (complaints, responses, other documentation, witness statements, etc.) and any written material generated by the NPGA *will* be filed in a sealed folder and stored in a suitable repository at the Central Office." (Emphasis added)

Reasons

Currently, it is permissive (not required) for the submitted material to be filed and stored at the Central Office. There is no requirement to preserve the files, nor any consistent place to store them. It should not be the prerogative of the Compliance Chair to determine the disposition of those files; i.e. who keeps them, how or where they are stored, etc.

Advantages

Having a standard procedure for the disposition of all complaint material is necessary for the orderly and proper administration of our complaint program. Storage in a sealed container at the Central Office makes the most sense.

Disadvantages

None.

Financial Implications

None.

Submitted by:

Linda Henwood