

**NPGA BOARD OF DIRECTORS MEETING
JACKSONVILLE, FLORIDA
January 21 & 22, 2012
Published Version**

Saturday January 21, 2012.

The meeting was called to order at 8:13 AM by President Ray Hoyt. Present were President Ray Hoyt, Treasurer Linda Shipley, Directors Terry Atkins, Karen Butler, Denise Fraser, Linda Henwood, Joyce Hubbard, Jeff Johnson, Pat Kaufmann, Maggie Leman, Michael O'Kelly, Sarah Read, Cheryl Rogers, April Seiler, Jean Sisco, and Kim Shunney, and Business Manager Dori Lowell.

Pres. Hoyt had everyone in attendance introduce themselves and which region they represented.

Officer Reports

President: Pres. Hoyt briefly described his "Passing the Word" series that summed up most of the activities of 2011.

Both the Vice President and Secretary offices were vacated as of 1/1/12.

Treasurer: Treas. Shipley distributed some handouts to the Board: The 2012 Proposed Budget and the 10-Year Comparison of Budgets. Regarding the 2011 Budget, she advised that 2011 expenses came in approximately \$1000 under projections; 2011 income came in approximately \$8700 under projections.

Election of 2012 Officers

For President, nominated were Denise Fraser and April Seiler. Denise Fraser was elected.

For Vice President, nominated were April Seiler and Michael O'Kelly. April Seiler was elected.

For Secretary, nominated were Michael O'Kelly and Kim Shunney. Kim Shunney was elected.

For Treasurer, nominated was Linda Shipley; as the only nominee, she was deemed elected.

The Board meeting was recessed while the newly elected officers took their positions in the Boardroom, and some turnover files and paperwork were exchanged.

The Board meeting was reconvened by President Fraser at 9:05am.

Central Office Report

Business Manager Lowell discussed her report. There were no coordinator issues. The business office had another computer failure which resulted in Dori having to re-enter 2 months of information. There were also problems with uploading to the online herd book but that has been corrected.

There was one incident of a breeder falsifying breeding memos. The board directed the Business Manager on what action to take regarding the matter.

Dori reported on continued decreasing overall memberships. New memberships were almost the same as last year but retention of current members is a problem.

Board discussed the format of the membership roster and decided to continue mailing the roster in the CD format.

Board discussed on line registrations and concluded that it was not feasible at this time.

Board accepted the Central Office Report.

Standing Committee Reports

Certification report

Pat Kaufmann from Region 7 filled the vacant position on the Certification Committee. No animals were reviewed for the period. Two new progeny applications were received during the period with 12 active applications at the present time.

Breed Standard Committee

The report was briefly discussed. The Business Manager had one registration issue she referred to the committee.

Board accepted the Breed Standard Committee report.

Health, Education, & Research

Elaine Kreig, DVM addressed the board on the alert posted by the Judges Training Chair, Kevin Kress and made recommendations for bite inspection as well as presented two articles related to John's disease. One was a short article for Memo and a link on the NPGA website to a longer more in-depth article.

Further discussion was tabled to the following day so directors could have a chance to review the bite recommendation and articles presented.

USDA

Ray Hoyt reported that the USDA is now focusing on tracing interstate movement of livestock for the purpose of disease control. This is still being heavily debated. New veterinary inspection forms may come out of this issue. Board would like Ray to continue to watch the issue for NPGA and he has agreed to do that for our organization.

Judges Training Report

No clinician recommendations have been received as of the board meeting from the Judges Training Chair, Kevin Kress.

Several proposals were in the Judges Training Report as follows:

- Proposal #1: Wether Show Sanction

The board had no appetite to change its position on such policy.

- Proposal #2: Addition \$150 stipend to JTC member assisting clinician

The board tabled this proposal until after board reviewed the budget on the second day.

- Proposal #3: Candidates Judging Clinic Date Changes to Thursday & Friday

The board had no appetite to change the dates.

- Proposal #4: Wether portion of the 2011 JE

Informational only. No action required by the Board

- Proposal #5: Judges Continuing Education Clinic be held on Monday only

Majority of the Board agreed with this proposal and the following motion was made:

Motion #2012-1 Passed Proposed by Joyce Hubbard/O'Kelly

I move that the Rules and Regulations 10.E.2 related to the Judges Continuing Education Clinic be amended to read – “A Judge must attend the official one-day NPGA Judging Clinic, described above, at least once every 4 years.” Motion also amended this change in Rules and Regulations 8.H.1. to read – “To maintain the quality of NPGA licensed judges, an official one-day NPGA Judging Clinic will be held during the annual Nation Convention on the first day of the JE.”

Yes: Atkins, Butler, Henwood, Hoyt, Hubbard, Johnson, Kaufmann, Leman, O'Kelly, Rogers, Read, Seiler, Shipley, Shunney, Sisco No: None Absent: None

- Proposal #6: No changes to “Official NPGA Hormel Scoring System”

This item was tabled by the board.

- Proposal #7 – Emergency Alert Protocol

Majority of board agreed that a directive should be established in the handling of emergency situations and the following motion was made:

Motion #2012-2 Passed Proposed by Shunney/Hubbard

I move the following should be added to NPGA rules and regulations as 15.E and read as follows: “Any emergency or urgent issue coming to the attention of any NPGA member or official shall be referred to the executive committee for review and resolution.”

Yes: Atkins, Butler, Henwood, Hoyt, Hubbard, Johnson, Kaufmann, Leman, O'Kelly, Rogers, Read, Seiler, Shipley, Shunney, Sisco No: None Absent: None

Majority of the board also agreed that a directive should be established as to whom has the authority to post information on the NPGA official website and the following motion was made:

Motion #2012-3 Passed Proposed by Hoyt/Butler

I move that the Webmaster Job Description, Paragraph 3 be amended to read: - “3. Shall work with the Publications Committee to maintain the website based on Board directives, including obtaining approval from a majority of the Executive Committee for all new information including links and banner advertisements.”

Yes: Atkins, Butler, Henwood, Hoyt, Hubbard, Johnson, Kaufmann, Leman, O'Kelly, Rogers, Read, Seiler, Shipley, Shunney, Sisco No: None Absent: None

- Proposal #8 – NPGA Clinician

Information only at this time. Clinician from the 2011 JE has resigned. No clinician recommendation has been presented to the board as of the date of this meeting.

Board accepted the Judges Training Committee report.

Public Relations Report

Report highlighted speeches given at the 2011 Convention on the importance of Youth to NPGA's future, some overstocked NPGA merchandise was distributed to a 4-H event to promote pygmy goats and the committee is still working on the "Adopt a Kid Program."

Board accepted the Public Relations Committee report

Publications Report

Report thanked members cycling off the committee and welcomed new members which have volunteered to help. The committee chair is trying to take hard copies of Judges Manual, Showmanship Manual, and Coloring Book and get them into an editable form so we can incorporate changes more easily and quickly.

Board accepted the Publications Committee report.

Webmaster Report

Report stated that everything has been running smoothly with changes to website being made in a timely manner. When there is a website problem it usually due to a server error which is handled very quickly by the individual hosting our site.

Board accepted the Webmaster report

Youth Committee report

- There were 2 winners for the NPGA Youth Scholarship.
- Currently have a photo contest running in the current issue of MEMO
- Committee is working on a Showmanship Video in Region 2.
- Committee is working on changes to the Youth Project Guide.
- Several committee members are cycling off the committee and replacement members are being sought.

Board accepted the Youth Committee report

Affiliated Clubs report

- Reminders sent to clubs to update officer info and reminder that the club contact person must be an NPGA member.
- Affiliated Club Pack has been uploaded to the website in PDF format.
- Reported that the Affiliated Clubs roster seems to be getting smaller.

Board accepted the Affiliated Club report

Election Coordinator report

- Coordinator reported that nominations for 2012 Board Members went smoothly.
- The Coordinator resigned from the committee due to other pressing commitments.

Board accepted the Election Coordinator report

Show Coordinator Report

- Ribbon supplier requires 4-5 weeks lead time on ribbon orders. This has caused some complications in handling ribbon request for show that order only 30 days prior to event.
- Some old ribbons were re-dated so all ribbon stock is now current.
- Some ribbons were sent out with no date due to running out of the 2011 date ribbon during the year.
- Requested to place entire order for 2012 at one time and without dates. This would provide substantial savings and would facilitate a “ribbon recycling” program in the future.
- Article written for MEMO outlining the steps in the sanction process
- Presented Board with a chart providing information for all 2011 shows

Board accepted the Show Coordinator report

Report of Awards

- Stressed need for Judges to pay closer attention to making sure ROAs are completely and correctly filled out.
- Stressed the need to use the mailing labels enclosed with the ROAs.
- Thanked Judges for mailing the ROAs in on time.
- Time requirements and postage has increased dramatically due to now issuing a MCH certificate for each leg won.

Board accepted the Report of Awards Coordinator report

MEMO Editor

- Keep perfecting MEMO.
- Reduce the number of errors in the show results with the help of the membership

Board accepted the MEMO Editor report

Merchandise

- All items received are shipped at least twice weekly using lowest possible cost which is usually USPS flat rate packaging.
- Inventory is purchased on an as needed basis which precludes higher quantity purchase discounts which might be available. Quantity discounts have not been take advantage of due to the large amounts of inventory that still exists of older merchandise.
- Some new items were added due to purchaser request and committee is looking into adding some other new items.
- Some items reordered have had a cost increase. Depending on the cost increase, a related price increase may have been done.

Board accepted the Merchandise Coordinator report

Compliance

- There were no formal complaints filed during 2011.
- Coordinator submitted his resignation

Board accepted the Compliance report

Historical Ad Hoc

- Committee will begin with contacting individuals in Region 4 which were original members to see what they can uncover about NPGA past.
- Articles will be written for MEMO on findings
- Coordinator is requesting names from Board Members on founding members who can be contacted in each of their regions.

Board accepted the Historical Ad Hoc report

Meeting adjourned for lunch until 2:30

Meeting reconvened at 2:45

Old Business

- A. Sexual Harassment Training Program for Directors & Judges.
 - The sexual harassment video was converted. It was decided that a copy would be sent to JTC. The Board would need to find a system for viewing.

New Business

- A. Amend Show Rule I.3 to add minimum of 2 different exhibitors.
 - Board had no appetite for this item
- B. Rescind Motion #2011-24, thus restoring the Showmanship score card to what it was before that motion was passed.
 - Board had no appetite for this item
- C. Amend Rules & Regulations 10.E.2 to remove \$50 fee for judges attending the judging clinic to fulfill the continuing education requirement.

Motion 2012-4 Passed Shipley/Atkins

I move that the Rules and Regulations 10.E.2 be amended to remove the \$50 fee for the judging clinic to fulfill the continuing education requirement.

Yes: Atkins, Butler, Henwood, Hoyt, Hubbard, Johnson, Kaufmann, Leman, O’Kelly, Rogers, Read, Seiler, Shipley, Shunney, Sisco No: None Absent: None

The JTC is to advise Judges that due to this change they will not be getting the printed materials at the continuing education.

D. Amend Rules & Regulations 8.A to provide that committee member terms expire at the end of the month three years after appointment.

Motion 2012-5

Passed

Hoyt/Leman

I move that the Rules and Regulations, paragraph 8.A be amended to read “All standing committees shall be composed of a chairperson appointed by the President to a three-year term, plus a nucleus of members not to exceed the number of regions, having appointed terms of three years each. Appointment of new committee members shall be made by the chairperson; their terms shall expire at the end of the month three years after their appointment. There will be a one-year lapse.....”

Yes: Atkins, Butler, Henwood, Hoyt, Hubbard, Johnson, Kaufmann, Leman, O’Kelly, Rogers, Read, Seiler, Shipley, Shunney, Sisco No: None Absent: None

This motion was made to clarify a committee member’s term

E. Amend Show Rule E.3 to say: “Senior division classes shall include all does, *freshened or unfreshened*, that are two years old or older...”

Motion 2012-6

Passed

Rogers/Sisco

I move that the Official Show rules at E.3 to read “Senior division classes shall include all does, freshened or unfreshened, that are two years old or older, or younger does which have freshened one or more times, and all bucks that are yearlings or older.”

Yes: Atkins, Butler, Hoyt, Hubbard, Johnson, Kaufmann, Leman, Rogers, Read, Shipley, Shunney No: Henwood, O’Kelly, Seiler, Sisco Absent: None

There was a recommendation that show chairs provide a class in the Senior division that was freshened does under 24 months instead of “freshened yearling.”

This motion was made to clarify the Senior division.

F. Amend Show Rule H.5 to add sub c: Possession of registration certificate signed by judges listing grand champion wins, 4 for buck 3 for does.

Makers withdrew this motion

G. Amend Rules and Regulations to differentiate between the Judge Candidate Clinic and the Licensed Judge Clinic

Motion 2012-7

Passed

Leman/O’Kelly

I move that the Rules and Regulations, paragraphs 8.H.1 and 8.H.2 be amended as follows:

1. To maintain the quality of NPGA licensed judges, an official NPGA continuing education clinic will be held during the annual National Convention on the first day of the JE. Attendance at this continuing education clinic is described in paragraph 10.E.2 of these Rules and Regulations.

2. NPGA members (non-judges) will be allowed to audit the Judging clinic provided to Judging candidates for a fee of \$100, on a space available basis.

I further move the Rules and Regulation, paragraph 10.A.4 (Judge's Pledge) be amended as follows:

First paragraph, second sentence: I understand that any official judging privileges granted to me as a result of my participation in training conferences, the continuing education clinic and JE are void unless my membership is kept in good standing and I fail to follow the Code of Ethics for Members and Judges.

I further move that Rules and Regulations, paragraph 10.C.1 through 10.C.4 be amended as follows:

C. Judging clinic

1. Judge candidates are required to complete the official two-day NPGA Judging Clinic prior to taking the Judging Exam (JE). Judge candidates must have completed such Judging Clinic within a one-year period prior to testing at the JE.
2. The fee for judge candidates enrolling in the official NPGA Judging Clinic is \$100.
3. The regularly scheduled Judging Clinic will be held annually at the National Convention on the two days immediately prior to the scheduled Judging Exam (JE).
4. The Judging Clinic will be coordinated....

Lastly, I further move that the Rules and Regulations, paragraph 10.E.2 be amended as follows:

2. A judge must attend the official NPGA continuing education clinic at least once every 4 years..... Attending a JE as a member of the JTC will also meet the continuing education clinic requirement.....

Yes: Atkins, Butler, Henwood, Hoyt, Hubbard, Johnson, Kaufmann, Leman, O'Kelly, Rogers, Read, Seiler, Shipley, Shunney, Sisco No: None Absent: None

H. Add to Rules and Regulations that an Affiliated Club contact person must be an NPGA member in good standing.

Motion 2012-8

Passed

Leman/Read

I move that the following be added to Rules and Regulations 13

D. The contact person for the affiliated club must be a member in good standing of the NPGA.

Yes: Atkins, Butler, Henwood, Hoyt, Hubbard, Johnson, Kaufmann, Leman, O'Kelly, Rogers, Read, Seiler, Shipley, Shunney, Sisco No: None Absent: None

I. Clarify Show Rule C.3 on exhibitors being able to enter and show goats not registered to them. Add to rule that verbal consent between goat owner and exhibitor is established by the exhibitor having the goat and the original registration certificate.

Motion 2012-9

Passed

Leman/Kaufmann

I move that Show Rules C.3 be clarified by adding the following:

Verbal consent between the owner and exhibitor is assumed by the exhibitor having the goat and the original registration certificate.

Yes: Atkins, Butler, Henwood, Hoyt, Hubbard, Johnson, Kaufmann, Leman, O’Kelly, Rogers, Read, Seiler, Shipley, Shunney, Sisco No: None Absent: None

Motion on assistant was tabled until following days meeting. See Motion 2012-12 on page 10.

JTC report was revisited. President Fraser appointed an Ad Hoc committee to review the Hormel scoring system.

Meeting adjourned at 5:30pm

Meeting reconvened on Sunday morning. President Fraser called the meeting to order at 8:27am. Cheryl Rogers joined the meeting at 8:40am

Board discussed the HER article presented by Elaine Kreig, DMV to be posted to the NPGA Website. Board agreed and the article will be posted to the NPGA Website with a link to the longer article.

Board discussed the Updated NPGA Bite Check. The following motion was made:

Motion 2012-10	Passed	O’Kelly/Shipley
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I move that the following policy be adopted related to the procedures used to check the bite of pygmy goats:

As agreed upon by the HER, BSC, and JTC, a visual examination of the mouth will be performed by viewing the mouth from both sides (for under or over bites) and the front (for deviation to either side). If there is any doubt as to the correctness of the bite, a more invasive manual examination can then be done. This would be done with either exam gloves or sanitizing before and after the exam. By modifying the procedure now used by NPGA judges to examine the mouth there is less chance of contagion being spread during judging but correct bites will remain an important part of the judging procedure.

The policy is to be distributed as follows:

- Prominently published in the Spring 2012 issue of MEMO
- Posted on the NPGA Website, both on Judges Portal and replacing any current alerts
- Distributed to all Judges by the JTC Chair
- Distributed in the show packets sent to local show chairs by the Show Coordinator with the requirement that show chairs provide latex free exam gloves and hand sanitizer with the active ingredient of 4% chlorhexidine.

Yes: Atkins, Butler, Henwood, Hoyt, Hubbard, Johnson, Kaufmann, Leman, O’Kelly, Rogers, Read, Seiler, Shipley, Shunney, Sisco No: None Absent: None

Meeting went into Closed Session.

Meeting went back into Open Session

President Fraser appointed Thomas J. Clooney to the position of Compliance Committee Chair and his appointment was approved by the Board.

Approval of 2012 Budget

Board members are looking for options to reduce the expenses of the organization. The Board had discussions of possibly reducing the cost of the January meeting. The Board is to review locations and formats at the June, 2012 board meeting. Treasurer Shipley will bring information on the 4 sites suggested which were Dallas, St. Louis, Phoenix, and Atlanta. Michael O'Kelly and April Seiler will bring information to the next meeting regarding possible conversion to a teleconferencing format. Keeping this in mind and after much discussion the board reviewed the budget presented by Treasurer Shipley and made changes to bring the budget into balance.

Some of those changes were as follows:

- Liquidate older Merchandise using a Sale/Clearance ad in MEMO
- Youth scholarship was reduced to \$500 and is to be given to only one recipient per year
- MEMO covers will be printed in Black and White instead of color
- Board will be revisiting the use of shorter ribbons at the June, 2012 board meeting
- Board eliminated the extra expense reimbursement which was up to \$100 for travel reimbursements for Board members and JTC members
- Board reduced stipends from \$150 to \$100 for all board members and JTC members

Motion 2012-11

Passed

Seiler/O'Kelly

I move that the Rules and Regulations 4.M.1.a (2) be removed and 4.M.1.b (1) be amended to remove; "plus \$100."

Yes: Atkins, Butler, Henwood, Hoyt, Hubbard, Johnson, Kaufmann, Leman, O'Kelly, Rogers, Read, Seiler, Shipley, Shunney, Sisco No: None Absent: None

Motion 2012-12

Passed

O'Kelly/Butler

I move the Rules and Regulations 10.C are amended as follows:

- 4 "The Judging Clinic will be coordinated by an NPGA-licensed judge to be known as the NPGA Clinician, assisted by another NPGA licensed judge to be known as the NPGA Assistant Clinician. Both are to be appointed by the Board of Directors after consulting with the Judges Training Committee Chair. (strike next sentence) The clinician, assisted by the Assistant Clinician, will be responsible...."
- 5 "The NPGA Clinician and Assistant Clinician will maintain close coordination..."

I also move the Rules and Regulation 4.M.1 be amended as follows:

"Reimbursement of Directors (for both annual Board meetings); JTC members, NPGA Clinician and the NPGA Assistant Clinician (for the annual convention) will be reimbursed...."

I also move the Rules and Regulations 4.M.2 be amended as follows:

"Stipend for Directors, JTC, the NPGA Clinician, and the NPGA Assistant Clinician will be handled as follows: Directors will receive \$100 for each Board meeting; JTC members and chairperson, and the NPGA Clinician and NPGA Assistant Clinician will receive \$100 for the Annual Convention. No more than one \$100 stipend will be paid to any person at the National Convention.

I also move the Rules and Regulations 4.M.3be amended as follows:

"To receive.....JTC members, NPGA clinician and NPGA Assistant Clinician must attend the entire....."

Budget was approved by the board.

Non-Agenda R&R 1.E Item: Review/discuss mandate to judges to discontinue checking bites at shows; directive to post warning on website; address measures to prevent future occurrences.

Item withdrawn due to content covered previously in board meeting.

Report on 2012 Convention in Region 7

Terry Atkins updated the board on the progress of convention planning. She reported that all contracts have been signed, arrangements have been made with host hotel, and that the website is up and running. Gail Parker can be contacted about the quilt squares and convention ads.

President Fraser made mention of the 2012 Goat Expo and would like to somehow have the pygmy goat breed represented. There was discussion and the issue was referred to the Public Relations Committee to pursue.

Meeting was adjourned at 1:21 pm.

Respectfully submitted,

Kimberly A. Shunney
NPGA Secretary