

**NPGA BOARD OF DIRECTORS MEETING  
PERRY, GEORGIA  
JUNE 5-6, 2008**

Thursday, June 5, 2008

The meeting was called to order at 8:10AM by President Mark Adkins. Present were President Mark Adkins, Vice President Maggie Leman, Acting Secretary Ray Hoyt, Treasurer Joyce Hubbard, and Directors Debbie Anthony, Terry Atkins, Kelly Culp, Donna Elkins, Karen Hepner, Susan Seiler and Business Manager Dori Lowell.

**Officer Reports**

President's Report - distributed by email earlier.

Vice President's Report - advised that there were applicants for all vacant positions including webmaster. Director Seiler advised that there needs to be a better way to distribute the reports to the Board prior to the meeting. With some Directors having dial-up email service, email distribution does not always work for everyone. Also, reports and agenda submissions were not linked from the NPGA website agenda this cycle.

Secretary's Report - None.

Treasurer's Report - Treasurer's reports are sent out monthly to all Directors.

**Central Office**

Business Manager Dori Lowell distributed an updated Central Office report with current statistics. She said that with respect to the additional Show Coordinator's position, a laser printer will need to be furnished to print the Certificates done by that person; and a suitable split on the stipend currently paid to the Show Coordinator.

Regarding the Policy and Procedures Manual for the Central Office, there are a number of inconsistent and convoluted goat ownership issues that need to be fixed. Dori suggested some categories which the Board OK'd.

Regarding the Certification and Progeny Divisions, there are approximately 25 animals progressing through the system.

Report approved.

**Approval of the Minutes of the January Meeting (Out of Order)**

Director Elkins asked for the removal of a particular part of the minutes which she said was not true. Under Performance Evaluation System, she asked that the phrase "has never been implemented" be removed. A majority of the Board approved.

**AD HOC COMMITTEE REPORTS**

**Linear Appraisal Report - Leman**

Chair Maggie Leman advised the Board of the upcoming training meeting at Donna Elkins' place on August 10-11. Measurement taking, settling on the number of appraisers, maintenance of a database of information gathered, establishing the rules for asking for appraisals of animals, finalizing the scorecard, and writing the rules on appraiser selection, testing, etc. are all issues on the agenda for the August session. All is to be ready for the January 2009 Board meeting. Report approved.

**Wether Report - Hepner**

Former chair Donna Elkins had resigned and Karen Hepner has agreed to act as the chair. Karen recommended that the new Wether Certification forms be made available on the NPGA website. The Board was informed that the Transfer Form now on the website has a fee error on the bottom of the form that needs to be corrected. Report approved.

**Video Education Report - Anthony**

Chair Debbie Anthony advised that the first video, entitled "The Pygmy Goat Breed Standard" is finished. Since Directors Lynda Gredin and Cheryl Rogers were absent due to travel problems, the rest of the report was put over until Friday.

**STANDING COMMITTEE REPORTS**

**Breed Standard - Adkins**

The report recommended that "due to recent complaints the committee feels the following clarifications need to be made to the Breed Standard." The report went on to define under Agouti Body Colors two specific colors - Grey Agouti (black and white hairs intermingled) and Brown Agouti (brown and white hairs intermingled). There was

extensive discussion on whether the Grey Agouti and Brown Agouti definitions were to take the place of the current language (All body colors are acceptable - intermingling of lighter and darker hairs) or just be added to the Breed Standard to augment the current definition. Director Elkins provided her take on color origins, genetics, etc. and advocated leaving the "all colors are acceptable" phrase intact in the Breed Standard. Pres. Adkins asked that if the "all colors are acceptable" phrase remains in the Breed Standard, would Director Elkins write a MEMO article to provide some guidance to the membership. The discussion then shifted to appropriate color names with which to refer to brown agoutis. The remainder of the discussion was put over to Friday.

*Closed Session*

*Open Session*

**Health, Education and Research - Leman**

Vice President Leman read Chair Kay Orlando's report to the Board. Director Hoyt updated the Board on the latest NAIS activities, including two pending lawsuits: 1) a freelance writer from New York is seeking USDA disclosure of their National Premises Information Repository to ensure that USDA is both removing information they are asked to remove, and that they are not storing information which has not been voluntarily provided to them; and 2) a legal defense fund is seeking to prevent USDA from funding and implementing NAIS for a variety of legal reasons. Director Hoyt advised the Board that his term on the HER Committee expires at the end of 2008; the Board indicated that he should continue to be NPGA's NAIS Coordinator after leaving the HER Committee. Reports were approved.

*Closed Session*

*Open Session*

The Board suggested that the committee chair lists in both the MEMO and in the Membership Roster should show the term expirations for all chairs. This might provide a continuing reminder to those contemplating filing for those positions when the terms are up.

Director Elkins asked the Vice President to enforce the provision in the Committee Chairs job description that requires chairs to include a multi-year plan in their reports to the Board.

**Judges Training - Adkins**

Chair Overman's report contained a recommendation that the Continuing Education requirement be extended from three years to five years. There was no appetite on the Board to pursue this recommendation.

President Adkins and Vice President Leman are to contact Chair Overman during this convention regarding ConEd alternatives, ConEd procedures, use of ConEd minutes to inform non-attending judges, and the accessibility to ConEd by other judges and Judges Training Committee members. Report approved without the recommendation.

**Public Relations - Adkins**

President Adkins advised that the PR Committee activity at the 2/08 San Angelo, TX show was successful. It was noted that the PR Committee had their own NPGA banner purchased from committee-budgeted funds. The committee reminded the Board that a button/banner link to the NPGA website for individual websites to use needs to be developed. Publications Committee to handle. Report approved.

**Publications - Hoyt**

Interim Chair Hoyt explained the report to the Board. The Convention Guidelines was forwarded to the Executive Board for review in February - no feedback received yet. The revision to the Basic Owner's Manual was completed and is currently in the hands of the Publications Committee for review. From there it needs approval by both the Breed Standard and HER committees. It will likely be ready for Board review by the January 2009 meeting.

Director Elkins asked if we are due to produce another Best of Memo yet. The only way to determine that is to check MEMO content since B.O.M. III to see if the volume of original articles justifies it. Research to be conducted.

There was no report from the Webmaster.

*Closed Session*

*Open Session*

### **Youth - Leman**

Vice President Leman advised that this committee has openings to fill. Director Hepner advised that she is attempting to get some interaction/dialog started between the Wether Ad Hoc Committee and the Youth Committee for the mutual betterment of both. The report was approved.

## **COORDINATOR REPORTS**

### **Affiliated Clubs - Seiler**

Coordinator Seiler advised that the NPGA banners approved at the January 2008 meeting are done and available for the directors to take with them. She had 20 made: one for each director, one for the Central Office, and three extra. Report was approved.

### **Election - Leman**

The Election Coordinator's report to the Board was approved.

### **Show - Leman**

The restricted show definition recently changed by Motion 2008-02 was discussed. Coordinator Esterline made the argument that some county fairs that restrict entry to residents of the county now qualify for a full sanction even though there is a reduction in the competition. The change made by Motion 2008-02 was left intact.

The issue of the required statement on class lists (NPGA rules to govern and to take precedence over all others) was discussed. The Board was informed by Director Elkins that California fair rules, applicable to the state fair and all county fairs in California require compliance, putting their requirements in direct opposition to our requirements. The issue is the phrase: "and to take precedence over all others." The resolution to this dilemma was to remove our requirement from appearing on the class list, and have the statement "NPGA Rules shall govern" appear on the Sanction Application over which the applicant must sign. The Board approved this change.

### **Additional Show - Leman**

It was discussed that Jeff Smith from WA has been helping Show Coordinator Aaron Esterline with the handling of Report of Awards submissions and with the processing and issuing of grand champion (and PGCH) certificates and bronze/silver/gold/platinum wether certificates. Show Coordinator Esterline had also drafted new job descriptions for both positions, proposing where the split in duties should occur. He also recommended an approximate split in the stipend of  $\frac{2}{3}$  for Show Coordinator, and  $\frac{1}{3}$  for the new position, based on the projected work load. The Board agreed on the title for this new job as "Report of Awards Coordinator."

### **Motion #2008-16**

**Passed**

**Proposed by: Elkins/Seiler**

I move that Show Rules, paragraph A.2 be revised to read: "Show chair/secretary must be an NPGA member and give membership number on application unless application is made by local, county or state official. Sanction Application shall include signature of show chair/secretary and a statement that sanctioned shows must adhere to NPGA rules." Remove from Sanction application the requirement for the class list to state: "NPGA rules to govern and to take precedence over all others."

Yes: Anthony, Atkins, Culp, Elkins, Hepner, Hoyt, Hubbard, Leman, Seiler. No: None. Absent: Fonda, Gredin, Murray, Rogers, Rowley, Steppenbacker.

## **DEPARTMENT REPORTS**

### **Memo Editor - McStotts**

Editor McStotts advised the Board that she had copied all of the usable articles from the Pygmy Goat World issues that NPGA had purchased. She described the difficulties in cleaning the artwork and re-typing the articles. The contract with Carol Raczykowski was to borrow the Pygmy Goat World issues, copy them, and return them to her, for which we paid \$5000. McStotts advised that she took the issues to a local copy shop and had them copied for approximately \$90.

Editor McStotts asked the Board if there was anyone on the east coast who would be willing to write medical articles for MEMO, much like Dr. Kay Orlando, DVM does on the west coast. The general climate differences and other geographical issues might impact the information imparted to the membership. Vice President Leman advised that between her own veterinarian and her involvement as a volunteer with "Goat 911" she would handle the request.

Director Atkins requested that Editor McStotts try and get more business card advertising for the MEMO.

Report was approved.

### **Merchandise - Leman**

Questions arose on both the availability of embroidery clothing items from our website, and on the status of any agreement with the vendor specifically with respect to our percentage of sales. These issues were put over until Friday when Director Gredin would be present and likely have some input.

Director and Publications Committee Chair Hoyt explained the likely time frame for the availability of the revised Basic Owner's Manual, given the reviews underway by Publications, Breed Standard and HER and the need for Board approval. It will likely be January 2009 before it is ready for printing.

### **Motion #2008-17**

**Passed**

**Proposed by: Leman/Hepner**

I move that:

1. Rules and Regulations paragraph 6.F be amended to read: "Shall be responsible for sanctioning NPGA shows, and sending NPGA rosettes to all sanctioned shows."
2. Rules and Regulations paragraph 6.G be added:
  - G. Report of Awards Coordinator
    1. Shall receive the Report of Awards and keep the records of the champions of all sanctioned shows. The coordinator shall send copies and Reports of Awards to NPGA's Central Office annually.
    2. In the event of a technical error or omission of recoverable information, the Report of Awards Coordinator shall use common sense, good reasoning and good ethics in recovery of this information.

Yes: Anthony, Atkins, Culp, Elkins, Hepner, Hoyt, Hubbard, Leman, Seiler. No: None. Absent: Fonda, Gredin, Murray, Rogers, Rowley, Steppenbacker.

### **Motion #2008-18**

**Passed**

**Proposed by: Leman/Hepner**

I move that the Show Coordinator and Report of Awards Coordinator job descriptions be changed/added to read:

#### **SHOW COORDINATOR**

1. Must be thoroughly familiar with, and conduct duties in accordance with, the most current set of Show Rules.
2. Receives and approves show sanction applications.
3. Mails Report of Award form(s), Show Rules and other relevant information, and NPGA rosettes to the local chair of each sanctioned show.
4. Ensures that National Champion Trophies are sent to the National Convention Host.
5. With the assistance of the webmaster, maintains the list of sanctioned shows on the NPGA website. Provides a current list of sanctioned shows to the MEMO editor by the deadline for each issue of MEMO.
6. Orders the necessary supply of champion rosettes, keeping a sufficient stock on hand for reshipment to local show chairs. Works with the Treasurer and Business Manager to determine appropriate order size and timing. Selects the specifications for champion ribbons, orders the ribbons, and submits the bill to the Business Manager.
7. Monthly files a report with the Business Manager, to include:
  - a) a statement of sanction applications received during the period, with payment attached.
  - b) a statement of expenses, with receipts attached.
8. Budgets for, and includes in bi-annual reports to the Board, the costs of rosettes and National Champion Trophies.
9. Annually sends the processed sanction application forms to the NPGA Business Manager for storage in the archives.
10. Receives complaints pertaining to the management of NPGA-sanctioned shows which do not allege violations of the NPGA Code of Ethics, Code of Ethics for Judges, Bylaws, Rules and Regulations and/or Rules for Official Shows. These latter cases will be processed as described in the Rules and Regulations. The complaints handled by the Show Coordinator will be processed with every effort expended to reach a satisfactory settlement. If no settlement can be reached, a recommended disposition will be forwarded to the Vice-President via the Business Manager.

#### **REPORT OF AWARDS COORDINATOR**

1. Must be thoroughly familiar with, and conduct duties in accordance with, the most current set of Show Rules.
2. Receives Reports of Award forms for each sanctioned show and records the results in NPGA's database. Follows up with Judges who have not submitted their forms within 30 days of the show.



1. The local show chair has the option to include a Master Champion Challenge class at any sanctioned show, effective August 1, 2008.
2. A Permanent Grand Champion Buck must win four Master Champion Challenge classes under at least three different judges. A Permanent Grand Champion Doe must win three Master Champion Challenge classes under at least two different judges.
3. The Master Champion Challenge class, held at the end of the respective doe/buck shows, shall consist of the grand champion(s) of the day and at least one Permanent Grand Champion animals entered.
4. Proof that a goat is a Permanent Grand Champion shall be established (see H5) prior to entering the Master Champion Challenge class.
5. Only wins attained by a Permanent Grand Champion animal will be counted towards the Master Champion title.
6. The Master Champion leg is not considered official until a Report of Awards is verified through the NPGA Report of Awards Coordinator.
7. An animal achieving the Master Champion title may no longer compete in sanctioned shows but may compete in the National Champion Challenge.

Re-letter the succeeding paragraphs I through L to J through M respectively.

Yes: Anthony, Atkins, Culp, Elkins, Hepner, Hoyt, Hubbard, Leman, Seiler. No: None. Absent: Fonda, Gredin, Murray, Rogers, Rowley, Steppenbacker.

#### **Adopt Continuing Education Facilitator Job Description - Adkins**

This agenda item was continued to the January 2009 Board meeting.

#### **MEMO Production Costs - Executive Committee**

This agenda item was put over to be discussed along with the MEMO Editor's contract.

#### **Appropriate \$2000 Annually to Host Annual Conventions - Executive Committee**

After discussion, there was no appetite from the Board to gift \$2000 to prospective convention hosts. The Board agreed to leave a provision in the Convention Agreement document which provides for a "seed money" loan to hosts which must be repaid after the Convention.

#### **Modify Current Continuing Education Requirements - Executive Committee**

This agenda item specifically called for modifying the current Continuing Education requirements for judges by allowing JTC-approved teaching or education-related activities. It was referred back to the Judges Training Committee for recommendations.

The meeting was adjourned at 7:05PM for the day.

Friday, June 6, 2008

The meeting was called to order at 8:10AM by President Adkins. Present were President Adkins, Vice President Maggie Leman, Acting Secretary Ray Hoyt, Treasurer Joyce Hubbard, and Directors Debbie Anthony, Terry Atkins, Kelly Culp, Donna Elkins, Lynda Gredin, Karen Hepner, Cheryl Rogers, Susan Seiler, and Business Manager Dori Lowell.

#### **Breed Standard (cont'd)**

The Board agreed that the Breed Standard should remain unchanged. The pre-existing language that "all body colors are acceptable. The predominant coloration is formed by the intermingling of lighter and darker hairs producing an appearance..." will remain intact. The committee's recommendation that two body color combinations (black and white hairs intermingled to be called Grey Agouti, and brown and white hairs intermingled to be called Brown Agouti) should be defined in the breed standard under "Agouti - Body Colors" was not approved. Instead, one new color was added to the list of colors for agoutis both on the Registration Application and the Color Chart, to be identified as Grey/Brown Agouti to be defined as black and white hairs intermingled, producing an appearance ranging from highly grizzled to nearly solid or brown hairs mingled with white and black hairs. Since all body colors are acceptable for agoutis, this action was deemed to not represent a change in NPGA's philosophy on agouti body colors. The Breed Standard Committee report was approved as amended.





region. Director Hepner, chair of the Wether Ad Hoc Committee, will prepare a MEMO Article (with some Region 2 assistance) to explain how the Prospect Wether program works. No Show Rule changes needed.

*Closed Session*

*Open Session*

**2009 Convention Bid from Region 3 - Seiler**

Director Susan Seiler distributed a pamphlet to all directors, describing a bid that the 2009 NPGA Convention be awarded to the Miniature Goat Club (an NPGA Affiliated Club) for the period of June 11-16, 2009 in Cottonwood, Arizona. A Schedule of Events, a description of Cottonwood, AZ, photographs of the Verde Valley Fairgrounds, designation of the host hotel, and other promotional material about the area were furnished to the Board. The theme is planned to be "How The West Was Fun." There were no other bidders for the 2009 convention. The bid by Director Seiler was accepted.

*Closed Session*

*Open Session*

**Location of January 2009 Board Meeting**

To comply with Rules and Regulations 1.A, since the 2009 Convention is slated for Arizona, the January 2009 Board meeting must be held in an area "distant" to Arizona. A number of locations were discussed, mostly in and around Texas. The Board agreed on San Antonio, TX. The dates will be January 17-18, 2009. Director Atkins will coordinate the necessary arrangements.

**Adjournment**

The meeting was adjourned at 1:25PM.

Respectfully submitted,

Ray Hoyt  
Acting Secretary